

Place Select Committee
Review of Parking on Grass Verges (Task and Finish)
Outline Scope

Scrutiny Chair: Councillor Derrick Brown	Contact details: derrick.brown@stockton.gov.uk
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Which of our strategic corporate objectives does this topic address?	
Reduce levels of inconsiderate and inappropriate parking on grass verges.	
What are the main issues and overall aim of this review?	
<p>Parking on grass verges and the damage and resulting mess it causes is a regular source of complaints from local residents.</p> <p>The review will identify the measures that can be put in place to deter inappropriate parking and clarify the actions that can be taken against those who inappropriately park on grass verges.</p> <p>The review will examine the cost of repairs, the extent to which preventative measures could reduce these costs and whether there is scope for generating income from fines etc.</p>	
The Committee will undertake the following key lines of enquiry:	
<ul style="list-style-type: none"> • What powers Local Authorities have under current legislation? • When, how and why does the Council enforce? • Where do problems arise across the Borough? • What has been the value and effectiveness of repairs? • What fines can be imposed? • What other measures can be put in place to deter inappropriate parking? • Who is responsible for repairs? • What approach do other Local Authorities take? • What can developers be asked to do? 	
Who will the Committee be trying to influence as part of its work?	
Cabinet, Motorists	

Expected duration of review and key milestones:

Three months:

9 July – Select Committee approve Scope and Project Plan and appoint Members to Group

July – October (Task and Finish Group gather evidence and draft report)

15 October – Submission of Final Report to Place Select Committee

15 November – Submission of Final Report to Cabinet

What information do we need?

Existing information (background information, existing reports, legislation, central government documents, etc.):

Statutory Powers

Incidence of recorded offences

New information:

Approach taken in other Local Authority areas

Feedback from Members' ward work

Consideration of examples and case studies

Who can provide us with further relevant evidence? (Cabinet Member, officer, service user, general public, expert witness, etc.)

John Angus/ Jamie Stephenson

What specific areas do we want them to cover when they give evidence?

Background and Context

Legislative Framework

Other Council practice

Costs of hardstanding/ bollards from CPBs

Records of requests for verge

repairs/improvement mapped out across the Borough

How will this information be gathered? (eg. financial baselining and analysis, benchmarking, site visits, face-to-face questioning, telephone survey, survey)

Task and Finish Group Meetings, desk top research, site visits

How will key partners and the public be involved in the review?

N/A

How will the review help the Council meet the Public Sector Equality Duty?

The Public Sector Equality Duty requires that public bodies have due regard to the need to advance equality of opportunity and foster good relations between different people when carrying out their activities. This review will be mindful of these factors.

How will the review contribute towards the Joint Strategic Needs Assessment, or the implementation of the Health and Wellbeing Strategy?

Create and develop healthy and sustainable places and communities.

Provide an initial view as to how this review could lead to efficiencies, improvements and/or transformation:

The review will clarify the measures that can be used to deter inappropriate parking and prevent damage and provide a toolkit for Members setting out a range of measures/ approaches to tackle the problem.

Project Plan

Key Task	Details/Activities	Date	Responsibility
Scoping of Review	Information gathering	June 2018	Scrutiny Officer Link Officers
Tri-Partite Meeting	Meeting to discuss aims and objectives of review	3 July 2018	Select Committee Chair and Vice Chair, Cabinet Member(s), Director(s), Scrutiny Officer, Link Officers
Agree Project Plan	Scope and Project Plan agreed by Committee	9 July 2018	Select Committee
Publicity of Review	Determine whether Communications Plan needed	NA	Link Officer, Scrutiny Officer
Obtaining Evidence		TBA	Task and Finish Group
Members decide recommendations and findings	Review summary of findings and formulate draft recommendations	TBA	Task and Finish Group
Circulate Draft Report to Stakeholders	Circulation of Report	September / October 2018	Scrutiny Officer
Tri-Partite Meeting	Meeting to discuss findings of review and draft recommendations	TBA	Task and Finish Group Chair and Vice Chair, Cabinet Member(s), Director(s), Scrutiny Officer, Link Officer
Final Agreement of Report	Approval of final report by Committee	15 October 2018	Select Committee, Cabinet Member, Director
Consideration of Report by Executive Scrutiny Committee	Consideration of report	23 October 2018	Executive Scrutiny Committee
Report to Cabinet/Approving Body	Presentation of final report with recommendations for approval to Cabinet	15 November 2018	Cabinet/ Approving Body